

Resume



VIJAY KUMAR System Administrator

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Objective

A dynamic professional with over 4+ years of experience. Looking to utilize skills in customer service and working with computers as a Technical Support Specialist for company. Use degree in computer science and previous experiences in diagnosing software & hardware problems for the benefit of company as a Technical Support Specialist/IT Administrator.

Seeking employment as a Technical Support Specialist with company to use extensive background in answering inquiries about computer systems and developing training manuals for fellow employees. Obtain a position at company as a Technical Support Specialist to use strengths in evaluating software & hardware and overseeing computer system performance. A highly organized individual with 4+ years of experience in installing new software and diagnosing performance issues seeking a position at company as a Technical Support Specialist

Work Experience

Year	Position	Company
Jan(15)2026 to Present	DataCenter Engineer	InknowTech Pvt Ltd(UBI datacenter)

Duties & Responsibilities:

1. Managed and maintained physical server infrastructure, including Cisco UCS C220 and Cisco UCS C240, ensuring high availability and optimal performance.
2. Monitored and administered server environments using Cisco UCS Manager for centralized control and efficient operations.
3. Performed regular health checks, firmware upgrades, and hardware diagnostics to proactively prevent system failures and downtime.
4. Troubleshoot hardware, network, and connectivity issues within the data center, minimizing service interruptions and ensuring SLA compliance.
5. Managed server provisioning, configuration, and decommissioning processes in alignment with organizational standards.
6. Coordinated with network and system teams to ensure seamless connectivity, including LAN/SAN configurations and cabling validation.
7. Implemented and maintained documentation for data center operations, asset tracking, and incident resolution procedures.

Year	Position	Company
Sep(15)2025 to Jan(10)2026	It Administrator	Modern Engineering Project Limited

Duties & Responsibilities:

1. Administer Office 365, Exchange online and Microsoft Teams environments.
2. Researching, diagnosing, troubleshooting and identifying solutions to resolve system issues.
3. End User support, Printer Installation, Hardware, software installation.
4. Manage internet links, failover, and remote access, coordinating with ISPs and vendors.
5. Provision, modify, and de-provision user accounts, groups, and permissions; enforce least-privilege and access reviews.
6. Configure Fortigate 100F firewall, NAT, dual-ISP failover to improve resilience.
7. Patching Server, firewall as required, Taking care of NAS using Veem Backup software

Year	Position	Company
June (23)2024 to sep(9)2025	Desktop support Engineer	<u>CMS IT Services</u>
Duties & Responsibilities: 1. Administer Office 365, Exchange Online, and Microsoft Teams environments. 2. Researching, diagnosing, troubleshooting and identifying solutions to resolve system issues. 3. Manage installation, configuration, and maintenance of Windows and Linux servers. 4. Performing regular system backups and disaster recovery operations. 5. Manage user access and permissions in cloud platforms (Azure/AWS). 6. Configure and support endpoint devices, including desktops, laptops, and mobile devices. 7. Enforce company policies on IT compliance and data protection. 8. Provided Tier 2/3 support and resolved escalated technical issues. 9. Implement and monitor network security measures and firewall rules		

Year	Position	Company
Dec (4)2022 to april (5) 2024	IT Engineer	<u>PURPLE MARTINI ENTERTAINMENT PVT. LTD. GOA (INDIA)</u>
Duties & Responsibilities: 1. Researching, diagnosing, troubleshooting and identifying solutions to resolve system issues. 2. CCTV installation if required and configurations, monitoring the activity 3. Petpooja installation & configurations. 4. Troubleshooting network and IDS software issues. 5. Windows updates when required, antivirus activations, IDS (point of sale) installation etc. 6. Network printer/Printers Installation and configurations. 7. Outlook configurations and installation. 8. Check internet working properly, resolve the problem if there is any. 9. Follow up with employees to ensure their IT systems are fully functional after troubleshooting. 10. Check new requirements & order that from vendors and maintain the inventory on regular basis		

Year	Position	Company
June(18)2021 to Dec(1)2022	ICT Engineer	Aura Emanating Teknology Private Limited
Duties & Responsibilities: 1. Analysis of project requirements & Documentation for project. 2. Working on Linux server at NCMRWF (national Centre for medium range weather Forecasting). 3. Job monitoring, Job scheduling, Script analysis, data monitoring, discuss with scientists if require. 4. Participate in Clients meeting and gathering information related to project. 5. On-site visit if required before project execution & Keep tracking on-site work. 6. Follow up with clients to ensure their IT systems are fully functional after troubleshooting.		

Technical Knowledge and Skills

- **Experience of developing, enhancing and supporting application systems.**
- Knowledge of Programming & Scripting Language such as C, C++, Python, shell Scripting, HTML, CSS, SQL.
- Working and installation of Operating Systems such as Windows 7, 8, 10, 11, Linux (CentOs 7, Ubuntu 20.04 LTS).
- Knowledge of DevOps Tools such as chef, Docker, Git, GitHub etc.
- Basic Understanding of cloud.
- Knowledge of relational database management system such as **MS-SQL Server, MySQL Server.**
- Willingness to Explore New Technologies.
- Remote Software (AnyDesk, putty), Internet Connectivity, Email Management, Virus Protection Software.

- Very good in Computer NetWorking concepts Like TCP/IT, OSI Models, VLAN etc.

Education and Certificate

Year	Qualification	Institute/University
2008	SSC	A JANTA U MVPAYARKHASGONDA-India
2011	HSC - Intermediate	A P INTER COLLEGE MANKAPURGONDA -India
2019	B.E.(Computer science)	RAJIVGANDHI PROUDYOGIKI VISHWAVIDYALAYA, BHOPAL-India

Additional Training & Strength

- CCNA Certified.
- Passed 6th National IT aptitude with excellent mark.
- Can Build and motivate a team with predetermined objectives.
- Good at human relation and relationship building
- Hard working and fully committed to work.

Personal Attributes

- Interested to work as a key player in challenging and creative environment. I believe that Commitment and hard work are the basic requirements of any person to prove themselves in any field of work.
- Be honest and trust worthy.
- Be respectful, Possess cultural awareness and sensitive, Be flexible
- Demonstrate sound work ethics
Good Listener, confident speaker, good communication skill, and ability to maintain composure under Stress. Computer skill including the ability to operate computerized word excel processing program a Highly proficient level.

Personal Details

- **Date of Birth** : **05-09-1990**
- **Father name** : *Radhe Shyam Verma*
- **Marital Status** : *Married*
- **Children** : *2*
- **Gender** : *Male*
- **Health Issues** : *None*
- **Nationality** : *Indian*
- **Place of Birth** : *India*
- **Religion** : *Hindu*
- **Available for Interview and Mobilization** : *Yes*
- **Language Known** : *English, Hindi, Urdu.*
- **Mother Tongue** : *Bhojpuri*

Declaration:

I hereby declare that the information mentioned above is correct up to my knowledge and bear the responsibility for the correctness of the mentioned particulars.

Hope that credentials satisfy your requirement and looking forward for further contacts.

Place: Mumbai - INDIA

(VIJAY Kumar)